

TO: Ophthalmology Community

FROM: Kathleen Quinn-Leering, PhD
Executive Director, Review Committee for Ophthalmology

DATE: May 10, 2023

RE: Call for Resident Member: Review Committee for Ophthalmology

The Review Committee for Ophthalmology is requesting nominations for its next resident member.

Qualifications of the Resident Member

A nominee must be a resident in an ACGME-accredited ophthalmology program, or a fellow in an ACGME-accredited ophthalmic plastic and reconstructive surgery program. A nominee must be able to serve a two-year term beginning July 1, 2024. The resident member must not be from the same institution as another member of the Review Committee, and no more than two Review Committee members, including the resident member, may be from the same district/state.

Review Committee members' institutions and district/states:

- State of California
- Howard University, District of Columbia
- University of Illinois, Illinois
- University of Iowa, Iowa
- Sinai Hospital of Baltimore, Maryland
- University of Minnesota, Minnesota
- Oregon Health & Science University, Oregon
- Penn State University, Pennsylvania
- San Antonio Uniformed Services Health Education Consortium, Texas

Responsibilities of the Review Committee Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members.

Resident members must be able to devote several hours to program review before each Review Committee meeting.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee and provides valuable input and feedback to the ACGME Board about matters related to residents, graduate medical education, and accreditation.

Selection Process

The Review Committee will review nominations and forward its selection for its next resident member to the ACGME Board of Directors for approval.

To Submit a Nomination

To nominate a resident/fellow, a program director must submit a letter of recommendation. The letter must state that if chosen, the nominee will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected. The resident/fellow must complete a nomination form, which can be requested from Accreditation Administrator Shellie Bardgett (sbardgett@acgme.org).

Email the letter of recommendation, completed nomination form, and the resident's/fellow's CV to Accreditation Administrator Shellie Bardgett (sbardgett@acgme.org) by July 28, 2023. A member of the Review Committee staff at the ACGME will confirm receipt of the nomination.

All program directors who submit nominations will be notified of the selection by email after the ACGME Board meets.

Additional Information

The Review Committee meets three times per year, usually during the months of January, April, and August/September. The duration of each January and April meeting is two days and while the meetings are hybrid, members are strongly encouraged to attend in person. The August/September meeting is virtual and is no more than half a day.

The CRCR meets twice per year, for two days, in May and September.

Meetings may take place at the ACGME office in Chicago, Illinois, or in a virtual setting. All meeting-related expenses are covered by the ACGME.

Visit the [ACGME website](#) for more information about the ACGME. Information specific to the Review Committee for Ophthalmology is on the [Ophthalmology](#) section of the ACGME website.

Contact Accreditation Administrator Shellie Bardgett with specific questions via email, sbardgett@acgme.org, or phone, 312.755.7071.

Key Dates

Nominations due:	July 28, 2023
Review Committee meeting (observing):	April 4-5, 2024
Resident member's term begins:	July 1, 2024
Review Committee meeting (virtual):	August 13, 2024
CRCR meeting:	September 2024
Review Committee meeting:	January 9-10, 2025
Review Committee meeting:	April 3-4, 2025
CRCR meeting:	May 2025
CRCR meeting:	September 2025
Review Committee meeting (virtual):	August/September 2025
Review Committee meeting:	January 2026
Review Committee meeting:	April 2026
CRCR meeting:	May 2026
Resident member's term ends:	June 30, 2026