

TO: Ophthalmology Community

FROM: Laura Huth, MBA  
Executive Director, Review Committee for Ophthalmology

DATE: May 6, 2025

RE: Call for Resident Member: Review Committee for Ophthalmology

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The Review Committee for Ophthalmology is requesting nominations for its next resident member.

#### **Qualifications of the Resident Member**

A nominee must be a resident in an ACGME-accredited ophthalmology program, or a fellow in an ACGME-accredited ophthalmic plastic and reconstructive surgery program. A nominee must be able to serve a two-year term beginning July 1, 2026. The resident member must not be from the same institution as another member of the Review Committee, and no more than two Review Committee members, including the resident member, may be from the same district/state.

Review Committee members' institutions and states:

California  
Yale University; New Haven, Connecticut  
University of Illinois; Chicago, Illinois  
University of Minnesota; Minneapolis, Minnesota  
Weill Cornell Medicine; New York, New York  
Kettering Health; Dayton, Ohio  
Oregon Health & Science University; Portland, Oregon  
Penn State University; Hershey, Pennsylvania  
Texas

#### **Responsibilities of the Review Committee Resident Member**

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members.

Time devoted to the Review Committee includes several hours to program review before each Review Committee meeting, subcommittee work as assigned, prep time for each Review Committee meeting to review agenda items and related documents, and travel/attendance for each Review Committee meeting. Review Committee members must attend all Review Committee meetings.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee and provides valuable input and feedback to the ACGME Board about matters related to residents, graduate medical education, and accreditation.

### **Selection Process**

The Review Committee will review nominations and forward its selection for its next resident member to the ACGME Board of Directors for approval.

### **To Submit a Nomination**

To nominate a resident/fellow, a program director must submit a letter of recommendation. The letter must state that if chosen, the nominee will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected. The resident/fellow must complete a nomination form, which can be requested from Associate Executive Director Shellie Bardgett ([sbardgett@acgme.org](mailto:sbardgett@acgme.org)).

Email the letter of recommendation, completed nomination form, and the resident's/fellow's curriculum vitae to Associate Executive Director Shellie Bardgett ([sbardgett@acgme.org](mailto:sbardgett@acgme.org)) by July 25, 2025. A member of the Review Committee staff at the ACGME will confirm receipt of the nomination.

### **Additional Information**

The Review Committee meets three times per year, usually during the months of January, April, and August. The duration of each January and April meeting is two days and while the meetings are hybrid, members are strongly encouraged to attend in person. The August meeting is virtual and is no more than half a day.

The CRCR meets twice per year, for two days, in May and September.

Meetings may take place at the ACGME office in Chicago, Illinois, or in a virtual setting. All meeting-related expenses are covered by the ACGME.

Visit the [ACGME website](#) for more information about the ACGME. Information specific to the Review Committee for Ophthalmology is on the [Ophthalmology](#) section of the ACGME website.

Contact Associate Executive Director Shellie Bardgett with specific questions via email, [sbardgett@acgme.org](mailto:sbardgett@acgme.org), or phone, 312.755.7071.

## Key Dates

Nominations due:	July 25, 2025
Review Committee meeting (observing):	April 14-15, 2026
Resident member's term begins:	July 1, 2026
Review Committee meeting (virtual):	August 11, 2026
CRCR meeting:	September 2026
Review Committee meeting:	January 14-15, 2027
Review Committee meeting:	April 5-6, 2027
CRCR meeting:	May 2027
Review Committee meeting (virtual):	August 10, 2027
CRCR meeting:	September 2027
Review Committee meeting:	January 2028
Review Committee meeting:	April 2028
CRCR meeting:	May 2028
Resident member's term ends:	June 30, 2028